



**Date:** 09 August 2017

**Voluntary Accessibility Template (VPAT)**

This Voluntary Product Accessibility Template (VPAT) describes accessibility of Polycom’s VoxBox against the criteria described in Section 508 of the United States Rehabilitation Act of 1973, as amended (29 U.S.C. 794d). The template format is intended to permit easy evaluation of conformance to Section 508

**Name of Product:** Polycom VoxBox

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**Note:** This document describes normal operational functionality. It does not include maintenance and troubleshooting procedures.

**SUMMARY TABLE**

**VOLUNTARY PRODUCT ACCESSIBILITY SUMMARY**

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
Section 1194.21 <a href="#">Software Applications and Operating Systems</a>	Not Applicable	Product is not a Software Application or Operating systems but depends on the Operating System
Section 1194.22 <a href="#">Web-based internet information and applications</a>	Supports with exceptions	Describes accessibility of Web – based administrator interface.
Section 1194.23 <a href="#">Telecommunications Products</a>	Supports with exceptions	Not traditional telecom product ,product offers LAN connection only
Section 1194.24 <a href="#">Video and Multi-media Products</a>	Not Applicable	Product is not a Video or Multimedia product
Section 1194.25 <a href="#">Self-Contained, Closed Products</a>	Not Applicable	Product is not a Self-Contained, Closed Product.
Section 1194.26 <a href="#">Desktop and Portable Computers</a>	Not Applicable	Product is not a Desktop or Portable Computer.
** Section 1194.31 <a href="#">Functional Performance Criteria</a>	Supports with exceptions	
** Section 1194.41 <a href="#">Information, documentation, and support.</a>	Supports	

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**Section 1194.21 Software Applications and Operating Systems  
VoxBox is not a Software Application or Operating System**

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Not Supported	The product has no display.
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.	Supports	When used as an audio collaboration system VoxBox facilitates the use of multimedia that is synchronized with the presentation.
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	Not Applicable	The product has no display.
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	Supports	Documents are readable without requiring an associated style sheet
(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	Not Applicable	VoxBox is an embedded endpoint and not a client/server application.
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	Not Applicable	VoxBox is an embedded endpoint and not a client/server application.
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Not applicable	The product has no display.
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	Not applicable	The product has no display.
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Not applicable	The product has no display.

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(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	Not applicable	The product has no display.
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Not applicable	The product has no display.
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Not applicable	The product has no display.

### Section 1194.22 Web-based Internet information and applications

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	Not applicable	The product has no display.
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Not applicable	The product has no display.
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	Supports	Both user and administrator functions include a textual indication of all content or selections.
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Supports	Documents are readable without requiring an associated style sheet
(e) Redundant text links shall be provided for each active region of a server-side image map.	Not Applicable	VoxBox is an embedded endpoint and not a client/server application.
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Not Applicable	VoxBox is an embedded endpoint and not a client/server application.
(g) Row and column headers shall be identified for data tables.	Not applicable	The product has no display.
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	Not applicable	The product has no display.
(i) Frames shall be titled with text that facilitates frame identification and navigation	Not applicable	The product has no display.
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Not applicable	The product has no display.
(k) A text-only page, with equivalent information or	Not Applicable	Pages of the browser based

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functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.		administrator interface accessible from a standard computer are designed to comply by being all text or readable by assistive technology.
(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	Supports	Content and graphical interface elements in the browser based administrator interface accessible via a standard computer are identified with functional text that can be read by assistive technology.
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with 1194.21(a) through (l).	Not applicable	The product has no display.
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Not applicable	The product has no display.
(o) A method shall be provided that permits users to skip repetitive navigation links.	Not applicable	The product has no display.
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Supports	No timed responses are required except for pairing with Bluetooth hosts (mobile phones, tablets, laptops and computers), where user is given 60 minutes to respond.

### Section 1194.23 Telecommunications Products

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) Telecommunications products or systems which provide a function allowing voice communication and which do not themselves provide a TTY functionality shall provide a standard non-acoustic connection point for TTYs. Microphones shall be capable of being turned on and off to allow the user to intermix speech with TTY use.	Not Applicable	VoxBox is an audio (Rx and Tx) accessory for PC-based telephony softclients (e.g. MSFT Skype for Business) and mobile devices
(b) Telecommunications products which include voice communication functionality shall support all commonly used cross-manufacturer non-proprietary standard TTY signal protocols.	Not Applicable	VoxBox is an audio (Rx and Tx) accessory for PC-based telephony softclients (e.g. MSFT Skype for Business) and mobile devices

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(c) Voice mail, auto-attendant, and interactive voice response telecommunications systems shall be usable by TTY users with their TTYs.	Not Applicable	VoxBox is an audio (speaker and microphone) accessory for PC-based telephony softclients (e.g. MSFT Skype for Business) and mobile devices
(d) Voice mail, messaging, auto-attendant, and interactive voice response telecommunications systems that require a response from a user within a time interval, shall give an alert when the time interval is about to run out, and shall provide sufficient time for the user to indicate more time is required.	Not Applicable	VoxBox is an audio (speaker and microphone) accessory for PC-based telephony softclients (e.g. MSFT Skype for Business) and mobile devices
(e) Where provided, caller identification and similar telecommunications functions shall also be available for users of TTYs, and for users who cannot see displays.	Not Applicable	VoxBox is an audio speakerphone (speaker and microphone) for PC-based telephony softclients (e.g. MSFT Skype for Business) and mobile devices
(f) For transmitted voice signals, telecommunications products shall provide a gain adjustable up to a minimum of 20 dB. For incremental volume control, at least one intermediate step of 12 dB of gain shall be provided.	Supports	VoxBox provides a minimum of 20dB gain adjustment range. More than one intermediate step is provided. In addition, as an open-air conferencing adjunct, VoxBox is compatible with Commonly used Assistive Technology such as hearing aids that can provide additional gain adjustment.
(g) If the telecommunications product allows a user to adjust the receive volume, a function shall be provided to automatically reset the volume to the default level after every use.	Supports	Sound levels are adjustable both in VoxBox or through the USB or Bluetooth host device (PC/laptop/mobile phone or tablets)
(h) Where a telecommunications product delivers output by an audio transducer which is normally held up to the ear, a means for effective magnetic wireless coupling to hearing technologies shall be provided.	Not Applicable	As an open-air speakerphone VoxBox is designed for use by groups in a room and is not normally held up to the ear.
(i) Interference to hearing technologies (including hearing aids, cochlear implants, and assistive listening devices) shall be reduced to the lowest possible level that allows a user of hearing technologies to utilize the telecommunications product.	Supports	Interference levels of the VoxBox open-air speakerphone comply with FCC Class B levels or better.
(j) Products that transmit or conduct information or communication, shall pass through cross-manufacturer, non-proprietary, industry-standard codes, translation protocols, formats or other information necessary to provide the information or communication in a usable format. Technologies which use encoding, signal	Not Applicable	VoxBox is open-air speakerphone that is dependent PC-based telephony softclients or mobile phones for communication and encryption.

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compression, format transformation, or similar techniques shall not remove information needed for access or shall restore it upon delivery.		
(k)(1) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be tactilely discernible without activating the controls or keys.	Supports	Mechanical push-buttons for Power and Bluetooth interfaces are raised and easily discernable.
(k)(2) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be operable with one hand and shall not require tight grasping, pinching, twisting of the wrist. The force required to activate controls and keys shall be 5 lbs. (22.2N) maximum.	Supports	Mechanical push-buttons for Power and Bluetooth interfaces can be activated with one-hand.
(k)(3) Products which have mechanically operated controls or keys shall comply with the following: If key repeat is supported, the delay before repeat shall be adjustable to at least 2 seconds. Key repeat rate shall be adjustable to 2 seconds per character.	Supports	Mechanical push-buttons for Power and Bluetooth interfaces ignore key repeat presses less than 2 seconds.
(k)(4) Products which have mechanically operated controls or keys shall comply with the following: The status of all locking or toggle controls or keys shall be visually discernible, and discernible either through touch or sound.	Supports	Mechanical push-buttons for Power and Bluetooth interfaces are raised and easily discernable and accompanied with audio tones upon application.

**Section 1194.24 Video and Multi-media Products  
VoxBox is not a Video or Multi-media product.**

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) All analog television displays 13 inches and larger, and computer equipment that includes analog television receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals. As soon as practicable, but not later than July 1, 2002, widescreen digital television (DTV) displays measuring at least 7.8 inches vertically, DTV sets with conventional displays measuring at least 13 inches vertically, and stand-alone DTV tuners, whether or not they are marketed with display screens, and computer equipment that includes DTV receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals.		
(b) Television tuners, including tuner cards for use in computers, shall be equipped with secondary audio		

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program playback circuitry.		
(c) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain speech or other audio information necessary for the comprehension of the content, shall be open or closed captioned.		
(d) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain visual information necessary for the comprehension of the content, shall be audio described.		
(e) Display or presentation of alternate text presentation or audio descriptions shall be user-selectable unless permanent.		

**Section 1194.25 Self-Contained, Closed Products  
Not Applicable to VoxBox**

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) Self contained products shall be usable by people with disabilities without requiring an end-user to attach Assistive Technology to the product. Personal headsets for private listening are not Assistive Technology.		
(b) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.		
(c) Where a product utilizes touchscreens or contact-sensitive controls, an input method shall be provided that complies with §1194.23 (k) (1) through (4).		
(d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.		
(e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime.		
(f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall		

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be provided to automatically reset the volume to the default level after every use.		
(g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.		
(h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided.		
(i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.		
(j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have operable controls.		
(j)(2) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is 10 inches or less behind the reference plane, the height shall be 54 inches maximum and 15 inches minimum above the floor.		
(j)(3) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is more than 10 inches and not more than 24 inches behind the reference plane, the height shall be 46 inches maximum and 15 inches minimum above the floor.		
(j)(4) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Operable controls shall not be more than 24 inches behind the reference plane.		

**Section 1194.26 Desktop and Portable Computers**  
**Not Applicable. VoxBox is neither a desktop nor a portable computer**

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) All mechanically operated controls and keys shall comply with §1194.23 (k) (1) through (4).		
(b) If a product utilizes touchscreens or touch-operated		

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controls, an input method shall be provided that complies with §1194.23 (k) (1) through (4).		
(c) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.		
(d) Where provided, at least one of each type of expansion slots, ports and connectors shall comply with publicly available industry standards		

<b>Section 1194.31 Functional Performance Criteria</b>		
<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Not Supported	Information can be provided via audio communication.
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supported with Exceptions	Information can be provided via audio communication.  Supported: <ul style="list-style-type: none"> <li>• Acoustic feedback for touch interactions including 'keyboard clicks', volume up/down and mute/un-mute.</li> <li>• Status indicators for system status (including in call, mute, unmute) are clearly visible from any viewing angle (360 degree).</li> <li>• Visible and touchable elements of the user interface are designed in a way that they are visually separable (e.g. contrast, separated) and meet the minimum touch target size of 48dp wherever possible.</li> </ul>
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided	Supported	Visual and audio feedback for speaker volume changes, microphone mute/unmute.
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing	Supported	Volume of audio transducer (speaker) can be adjusted and accompanied by audio tones and matching LED illumination level on

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devices shall be provided.		the linear light pipe. Microphone can be muted/unmuted accompanied with audio tone.
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.		The device can be controlled and operated without the use of speech, as described in 1194.23(a), (b), (c).
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Supports	Physical operation does not require fine motor control or simultaneous actions. Visible and touchable elements of the user interface are designed in a way that they are visually separable (e.g. contrast, separated) and meet the minimum touch target size of 48dp wherever possible.  The product features dedicated volume control touch buttons (volume up/down, mute and answer/hangup)

**Section 1194.41 Information, documentation, and support.**

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge.	Supports	Product documentation will be made available in a screen readable format. Other formats may be made available on request. Contact <a href="mailto:accessibility@polycom.com">accessibility@polycom.com</a>
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supports	Product documentation will be made available in a screen readable format. Other formats may be made available on request. Contact <a href="mailto:accessibility@polycom.com">accessibility@polycom.com</a>
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Supports	Support is primarily provided by audio, email (text) or video.

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