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# Polycom<sup>®</sup> RealPresence<sup>®</sup> Group Series

This document covers the following products:

- Polycom RealPresence Group 300 System (Model: Group 300; Type: P001)
- Polycom RealPresence Group 500 System (Model: Group 500; Type: P001)
- Polycom RealPresence Group 700 System (Model: Group 700; Type: P002)

## Important Safeguards

Read and understand the following instructions before using the system:

- Closely supervise the area when using the system near children. Do not leave the system unattended while in use.
- Only use electrical extension cords with a current rating at least equal to that of the system.
- Always disconnect the system from power before cleaning and servicing and when not in use.
- Do not spray liquids directly onto the system when cleaning. Always apply the liquid first to a static free cloth.
- Do not immerse the system in any liquid or place any liquids on it.
- Do not disassemble this system. To reduce the risk of shock and to maintain the warranty on the system, a qualified technician must perform service or repair work.
- Connect this appliance to a grounded outlet.
- Only connect the system to surge protected power outlets.
- Keep ventilation openings free of any obstructions.
- If the system or any accessories are installed in an enclosed space such as a cabinet, ensure that the air temperature in the enclosure does not exceed 40°C (104° F). You may need to provide forced cooling to keep the equipment within its operating temperature range.
- Do not use this product near water.
- Avoid using this product during an electrical storm. There may be a remote risk of electric shock from lightning.

SAVE THESE INSTRUCTIONS.

### Special Safety Instructions



**Plug Acts as Disconnect Device:** The socket outlet to which this apparatus is connected must be installed near the equipment and must always be readily accessible.

Follow existing safety instructions and observe all safeguards as directed. Installation must be performed in accordance with all relevant national wiring rules.

We recommend that you install an AC surge arrester in the AC outlet to which this device is connected.

This action will help to avoid damage to the equipment caused by local lightning strikes and other electrical surges.

### Regulatory Notices

#### Warning

This is a Class A product. In a domestic environment, this product may cause radio interference in which case the user may be required to take adequate measures.

#### USA and Canadian Regulatory Notices

##### FCC Notice

##### Class A Digital Device or Peripheral

This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

In accordance with Part 15 of the FCC rules, the user is cautioned that any changes or modifications not expressly approved by Polycom Inc. could void the user's authority to operate this equipment.

##### Part 15 FCC Rules

This device complies with part 15 of the FCC rules. Operation is subject to the following two conditions:

- 1) This device may not cause harmful interference, and
- 2) this device must accept any interference received, including interference that may cause undesired operation.

##### Industry Canada (IC)

This Class [A] digital apparatus complies with Canadian ICES-003.

Cet appareil numérique de la Classe [A] est conforme à la norme NMB-003 du Canada.

##### Class A Statements

Japan

この装置は、クラスA情報技術装置です。この装置を家庭環境で使用すると電波妨害を引き起こすことがあります。この場合には使用者が適切な対策を講ずるよう要求されることがあります。

VCCI-A

China

##### 声明

此为A级产品，在生活环境中，该产品可能会造成无线电干扰。在这种情况下，可能需要用户对其干扰采取切实可行的措施。

**Regulatory Notices**

Korea

**주의 사항 :**

1. 고장시 임의로 분해하지 마시고 A/S센터로 연락하십시오
2. 통풍이 잘되는 곳에서 사용하십시오
3. 습기 및 수분이 많은 장소에서는 사용을 금합니다.

**Class A ITE**

기종별	사용자안내문
A급 기기 (업무용 방송통신기기)	이 기기는 업무용(A급)으로 전자파적합등록을 한 기기이오니 판매자 또는 사용자는 이 점을 주의하시기 바라며, 가정외의 지역에서 사용하는 것을 목적으로 합니다.

**Taiwan**

Warning!

This is a Class A product. In a domestic environment, this product may cause radio interference in which case the user may be required to take adequate measures.

**警告使用者**

這是甲類的資訊產品，在居住的環境中使用時，可能會造成射頻干擾，在這種情況下，使用者會被要求採取某些適當的對策。

**Mexico Regulatory Notices**

Información del contacto para el importador de México

Polycom MÉXICO

Paseo de los Tamarindos

# 400-A 5to piso Suite: 21

Bosques de las Lomas

Cuajimalpa 05120 México, D.F.

Teléfono: +52-55-5091-4341

Fax: +52-55-5091-4472

**Russia Regulatory Information**

Система	Номер регистрации	Дата истечения срока
P001	Д-СПД-5820	21/05/2015
P002	Д-СПД-6016	26/11/2015

**Customs Union (Russia, Belarus, Kazakhstan) Regulatory Information**

Type	Certificate Number	Expiry
P001	BY/112 03.11.020 04345	24 July 2018
P002	BY/112 02.01.020 00720	6 August 2018

## Regulatory Notices

### United Arab Emirates (UAE) Regulatory Information

**P001**

TRA Registered No: ER0088468/12  
Dealer No: 0017133/09

**P002**

TRA Registered No: ER0099605/12  
Dealer No: 0017133/09

### EEA Regulatory Notices

#### CE Mark LVD & EMC Directive

This Polycom RealPresence system has been marked with the CE mark. This mark indicates compliance with EEC Directives 2006/95/EC, 2004/108/EC. A full copy of the Declaration of Conformity can be obtained from Polycom Ltd., 270 Bath Road, Slough UK SL1 4DX.

#### Installation Instructions

Installation must be performed in accordance with all relevant national wiring rules.

故障の原因となりますので、システムの電源がオンになっているときは、マイク入力への機器の接続や取り外しをしないでください。

#### Restriction of Hazardous Substances Directive (RoHS)

Polycom products are RoHS compliant, which means we have eliminated or brought to within acceptable limits: Lead, Mercury, Cadmium, Hexavalent Chromium, Polybrominated Biphenyls, and Polybrominated Diphenylethers. For more information, please contact [RoHSinformation@polycom.com](mailto:RoHSinformation@polycom.com).

#### End of Life Products

Polycom encourages you to recycle your end-of-life Polycom products in an environmentally considerate way. In accordance with the requirements of the European Waste Electronic and Electrical Equipment (WEEE) Directive, all Polycom products are marked with the crossed wheelie bin symbol shown below. Products that carry this symbol should not be disposed of in the household or general waste stream. Detail of the options open to you and the guidance on the requirements for the recycling and environmentally considerate disposal of your end of life Polycom products can be found at <http://www.polycom.com/WEEE>.

## Electrical Specifications

Polycom RealPresence Group 300 System: 100-240 VAC, 50/60 Hz, 1.2 A

Polycom RealPresence Group 500 System: 100-240 VAC, 50/60 Hz, 1.2 A

Polycom RealPresence Group 700 System: 100-240 VAC, 50/60 Hz, 2.3 A

### Battery Guidelines

#### Battery Usage

Before its first use, charge the remote control battery. Insert the USB plug of the battery into a USB 2.0 port such as the one on your system. When the battery is charged, the LED light on the battery turns green.

Do not short circuit batteries.

Batteries should be treated and used in accordance with the battery manufacturer's guidance.

#### Battery Caution and Disposal

**CAUTION: RISK OF EXPLOSION IF BATTERY IS REPLACED BY AN INCORRECT TYPE. DISPOSE OF USED BATTERIES ACCORDING TO THE INSTRUCTIONS.**

When the remote control battery has reached the end of its working life, remove it and take it to a collection point where it can be recycled or disposed of in an environmentally friendly manner. Do not dispose of the battery in a fire or in unsorted municipal waste.

Details on recycling and disposal of batteries can be found at <http://www.polycom.com/batteries>.



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